



**KENDALL BREEZE  
COMMUNITY DEVELOPMENT  
DISTRICT**

**MIAMI-DADE COUNTY  
REGULAR BOARD MEETING  
& PUBLIC HEARING  
MAY 30, 2019  
6:00 P.M.**

Special District Services, Inc.  
8785 SW 165<sup>th</sup> Avenue, Suite 200  
Miami, FL 33193

[www.kendallbreezecdd.org](http://www.kendallbreezecdd.org)

786.347.2711 Telephone  
877.SDS.4922 Toll Free  
561.630.4923 Facsimile

**AGENDA**  
**KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT**  
 Kendall Breeze Clubhouse No. 1  
 12300 S.W. 125<sup>th</sup> Court  
 Miami, Florida 33186  
**REGULAR BOARD MEETING & PUBLIC HEARING**  
 May 30, 2019  
 6:00 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
  - 1. March 28, 2019 Regular Board Meeting.....Page 2
- G. Public Hearing
  - 1. Proof of Publication.....Page 5
  - 2. Receive Public Comment on Fiscal Year 2019/2020 Final Budget
  - 3. Consider Resolution No. 2019-03 – Adopting a Fiscal Year 2019/2020 Final Budget.....Page 6
- H. Old Business
- I. New Business
  - 1. Review District Engineer Specs for Speed Tables & Relocating Stop Signs on SW 122 Street  
*To be provided via handout*
  - 2. Approve Proposal for Installation of Speed Tables & Relocating Stop Signs on SW 122 Street  
*To be provided via handout*
  - 3. Consider Resolution No. 2019-04 – Adopting a Fiscal Year 2019/2020 Meeting Schedule.....Page 13
- J. Administrative Matters
  - 1. Consider Appointment of Audit Committee & Approval of Evaluation Criteria.....Page 15
  - 2. Financial Update.....Page 19
  - 3. Statement of Financial Interests-Disclosure – 2018 Form 1, Filing Deadline: July 1, 2019
- K. Additional Board Member/Staff Comments
- L. Adjourn

**MIAMI DAILY BUSINESS REVIEW**

Published Daily except Saturday, Sunday and  
Legal Holidays  
Miami, Miami-Dade County, Florida

**STATE OF FLORIDA  
COUNTY OF MIAMI-DADE:**

Before the undersigned authority personally appeared GUILLERMO GARCIA, who on oath says that he or she is the DIRECTOR OF OPERATIONS, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

**KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT -  
FISCAL YEAR 2018-2019 REGULAR MEETING SCHEDULE**

in the XXXX Court,  
was published in said newspaper in the issues of

10/12/2018

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami, in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

*Guillermo Garcia*

Sworn to and subscribed before me this  
12 day of OCTOBER, A.D. 2018

(SEAL)

GUILLERMO GARCIA personally known to me



MARIA I. MESA  
Notary Public - State of Florida  
Commission # FF 935208  
My Commission Expires Mar 4, 2020  
Bonded through National Notary Assn.

**KENDALL BREEZE COMMUNITY  
DEVELOPMENT DISTRICT  
FISCAL YEAR 2018-2019 REGULAR  
MEETING SCHEDULE**

**NOTICE IS HEREBY GIVEN** that the Board of Supervisors of the Kendall Breeze Community Development District will hold Regular Meetings in the Conference Room of the Kendall Breeze Community Clubhouse No. 1 located at 12300 SW 125th Court, Miami, Florida 33186 at 6:00 p.m. on the following dates:

- October 25, 2018**
- January 24, 2019**
- March 28, 2019**
- May 30, 2019**
- August 22, 2019**

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at 786-347-2711 Ext. 2011 and/or toll free at 1-877-737-4922 at least five (5) days prior to the date of the particular meeting.

From time to time one or two Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that the Supervisors may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place certain as specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 786-347-2711 Ext. 2011 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

**KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT**

[www.kendallbreezecdd.org](http://www.kendallbreezecdd.org)  
10/12

18-103/0000353166M

**KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT  
REGULAR BOARD MEETING  
MARCH 28, 2019**

**A. CALL TO ORDER**

Mrs. Perez called the March 28, 2019, Regular Board Meeting of the Kendall Breeze Community Development District to order at 6:01 p.m. in the Kendall Breeze Clubhouse No. 1 located at 12300 SW 125<sup>th</sup> Court, Miami, Florida 33186.

**B. PROOF OF PUBLICATION**

Proof of publication was presented that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on October 12, 2018, as part of the District's Fiscal Year 2018/2019 Regular Meeting Schedule, as legally required.

**C. ESTABLISH A QUORUM**

It was determined that the attendance of Chairperson Teresa Van Tassel and Supervisors Octavio Perez and Michael Tauben constituted a quorum and it was in order to proceed with the meeting.

Staff in attendance were: District Manager Gloria Perez of Special District Services, Inc.; General Counsel Ginger Wald of Billing, Cochran, Lyles, Mauro & Ramsey, PA.; and District Engineer Juan Alvarez of Alvarez Engineers, Inc.

**D. ADDITIONS OR DELETIONS TO THE AGENDA.**

There were no additions or deletions to the agenda.

**E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

There were no comments from the public for items not on the agenda.

**F. APPROVAL OF MINUTES**

**1. January 24, 2019, Regular Board Meeting**

The minutes of the January 24, 2019, Regular Board Meeting were presented and the Board was asked if they had any comments or corrections.

There being no corrections, a <b>MOTION</b> was made by Supervisor Perez, seconded by Chairperson Van Tassel and unanimously passed approving the minutes of the January 24, 2019, Regular Board Meeting, as presented.
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**G. OLD BUSINESS**

**1. Street Signage Replacement Project Update**

Mrs. Perez advised that the Street Signage Replacement Project had been completed.

**H. NEW BUSINESS**

**1. District Engineer’s Discussion Regarding Stop Sign Installations and Traffic Concerns**

Mr. Juan Alvarez made a presentation and provided an explanation as to why he recommended against the four way stop installations. He went on to discuss the traffic studies and related requirements. Lengthy discussions ensued.

While looking for alternatives to slow the traffic down along SW 122<sup>nd</sup> Street and at the intersection of SW 123<sup>rd</sup> Passage and SW 122<sup>nd</sup> Street; the Board authorized and directed the District Engineer to create and provide District management with specifications for the relocation of existing “Stop” signs at the intersection of SW 122<sup>nd</sup> Street and at SW 123<sup>rd</sup> Passage and for speed tables to replace the existing speed humps along SW 122 Street and at SW 125<sup>th</sup> Terrace.

**2. Consider Resolution No. 2019-01 – Adopting a Fiscal Year 2019/2020 Proposed Budget**

Mrs. Perez presented Resolution No. 2019-01, entitled:

**RESOLUTION NO. 2019-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2019/2020; AND PROVIDING AN EFFECTIVE DATE.**

Mrs. Perez pointed out that Debt Service Assessment was the same as last year and the Administrative Budget was slightly higher than last year. Website management had increased by \$500 due to ADA compliance requirements. Since assessments presented for 2019/2020 are lower than the 2018/2019 assessment, letters to residents will not be required. A discussion ensued;

A **MOTION** was made by Supervisor Perez, seconded by Chairperson Van Tassel and unanimously passed to adopt Resolution No. 2019-01, as presented, approving a Proposed Budget for FY 2019-2020 and Setting the Public Hearing for finalization for May 30, 2019, at 6:00 p.m. at the current location; and further authorizing required advertisement.

**3. Consider Resolution No. 2019-02 – Authorizing Electronic Approval Process and Authorized Signatories**

Mrs. Perez presented Resolution No. 2019-02, entitled:

**RESOLUTION NO. 2019-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT, AUTHORIZING THE ESTABLISHMENT OF A DISTRICT CHECKING/OPERATING ACCOUNT, DESIGNATING DISTRICT OFFICIALS AND/OR AUTHORIZED STAFF TO REVIEW, APPROVE AND ISSUE PAYMENT OF EXPENDITURES, SELECTING THE SIGNATORIES THEREOF; AND PROVIDING AN EFFECTIVE DATE.**

Mrs. Perez read the title of the resolution into the record and provided an explanation for the document. She stated that this action was necessary in order to update records and designate authorized staff and/or District officials to approve expenditures, via electronic or non-electronic approval processes, from the checking/operating account with no changes to the currently authorized parties.

A discussion ensued after which;

A **MOTION** was made by Supervisor Perez, seconded by Supervisor Tauben and unanimously passed approving and adopting Resolution No. 2019-02, as presented, designating Todd Wodraska, Jason Pierman, Patricia LasCasas, Gloria Perez and Teresa Van Tassel as authorized signatories on the established operating account and authorizing the electronic approval process.

**I. ADMINISTRATIVE MATTERS.**

**1. Financial Update**

Mrs. Perez presented the financial statement through February 2019, indicating that finances were stable and would cover budgeted expenditures. Available funds as of February 28, 2019, were \$312,614.11.

A **MOTION** was made by Supervisor Perez, seconded by Chairperson Van Tassel and passed unanimously ratifying and approving the financials, as presented.

**2. Office of Records Update**

Mrs. Perez advised that the official records of the Kendall Breeze Community Development District had moved from the Special District Services, Inc. Miami Lakes office at 6625 Miami Lakes Drive, Suite 374, Miami Lakes, Florida 33014 to the Special District Services, Inc. Kendall office located at 8785 SW 165 Avenue, Suite 200, Miami, Florida 33193.

**J. ADDITIONAL BOARD MEMBER/STAFF COMMENTS**

There were no additional Board Member or Staff comments.

**K. ADJOURNMENT**

There being no further business to come before the Board, a **MOTION** was made by Chairperson Van Tassel, seconded by Supervisor Perez to adjourn the Regular Board Meeting at 6:49 p.m. The **MOTION** carried unanimously.

**ATESTED BY:**

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Secretary/Assistant Secretary

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Chairman/Vice-Chair

**Notice of Public Hearing  
and Regular Board Meeting of the  
Kendall Breeze Community Development District**

The Board of Supervisors of the Kendall Breeze Community Development District (the "District") will hold a Public Hearing and Regular Board Meeting on May 30, 2019, at 6:00 p.m., or as soon thereafter as the meeting can be heard, at the Kendall Breeze Community Clubhouse No. 1 located at 12300 SW 125th Court, Miami, Florida 33186.

The purpose of the Public Hearing is to receive public comment on the Fiscal Year 2019/2020 Proposed Final Budget of the District. The purpose of the Regular Board Meeting is for the Board to consider any/all business which may come before it. A copy of the Budget and/or the Agenda may be obtained from the District's website or from the offices of the District Manager, 8785 SW 165<sup>th</sup> Avenue, Suite 200, Miami, Florida 33193, during normal business hours. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. Meetings may be continued as found necessary to a time and place specified on the record.

There may be occasions when one or two Supervisors will participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at these meetings should contact the District Manager at (786) 347-2711 Ext 2011, and/or toll free at 1-877-737-4922, at least seven (7) days prior to the date of the meetings.

If any person decides to appeal any decision made with respect to any matter considered at this Public Hearing and Regular Board Meeting, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at their own expense and which record includes the testimony and evidence on which the appeal is based.

Meetings may be cancelled from time to time without advertised notice.

**Kendall Breeze Community Development District**

**[www.kendallbreezecdd.org](http://www.kendallbreezecdd.org)**

**PUBLISH: MIAMI DAILY BUSINESS REVIEW 05/03/19 & 05/10/19**

**RESOLUTION NO. 2019-03**

**A RESOLUTION OF THE KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT ADOPTING A FISCAL YEAR 2019/2020 BUDGET.**

**WHEREAS**, the Kendall Breeze Community Development District (“District”) has prepared a Proposed Budget and Final Special Assessment Roll for Fiscal Year 2019/2020 and has held a duly advertised Public Hearing to receive public comments on the Proposed Budget and Final Special Assessment Roll; and,

**WHEREAS**, following the Public Hearing and the adoption of the Proposed Budget and Final Assessment Roll, the District is now authorized to levy non ad-valorem assessments upon the properties within the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT THAT:**

**Section 1.** The Final Budget and Final Special Assessment Roll for Fiscal Year 2019/2020 attached hereto as Exhibit “A” is approved and adopted, and the assessments set forth therein shall be levied.

**Section 2.** The Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

**PASSED, ADOPTED and EFFECTIVE** this 30<sup>th</sup> day of May, 2019.

**ATTEST:**

**KENDALL BREEZE  
COMMUNITY DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_  
Chairperson/Vice Chairperson



Kendall Breeze  
Community Development District

**Final Budget For  
Fiscal Year 2019/2020  
October 1, 2019 - September 30, 2020**

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- IV ASSESSMENT COMPARISON

**FINAL BUDGET**  
**KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2019/2020**  
**OCTOBER 1, 2019 - SEPTEMBER 30, 2020**

	<b>FISCAL YEAR 2019/2020 BUDGET</b>
<b>REVENUES</b>	
Administrative Assessments	51,352
Maintenance Assessments	96,830
Debt Assessments	431,824
Other Revenues	0
Interest Income	840
<b>TOTAL REVENUES</b>	<b>\$ 580,846</b>
<b>EXPENDITURES</b>	
<b>MAINTENANCE EXPENDITURES</b>	
Maintenance/Contingency	15,000
Roadway Improvements/Reserve	60,000
Drainage Improvements/Reserve	12,520
Engineering/Inspections	3,500
<b>TOTAL MAINTENANCE EXPENDITURES</b>	<b>\$ 91,020</b>
<b>ADMINISTRATIVE EXPENDITURES</b>	
Supervisor Fees	6,000
Payroll Taxes (Employer)	480
Management	30,600
Secretarial	4,200
Legal	8,000
Assessment Roll	6,000
Audit Fees	4,000
Insurance	6,356
Legal Advertisements	450
Miscellaneous	1,000
Postage	300
Office Supplies	650
Dues & Subscriptions	175
Website Management	2,000
<b>TOTAL ADMINISTRATIVE EXPENDITURES</b>	<b>\$ 70,211</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 161,231</b>
<b>REVENUES LESS EXPENDITURES</b>	<b>\$ 419,615</b>
Bond Payments	(405,915)
<b>BALANCE</b>	<b>\$ 13,700</b>
County Appraiser & Tax Collector Fee	(11,600)
Discounts For Early Payments	(23,200)
<b>EXCESS/ (SHORTFALL)</b>	<b>\$ (21,100)</b>
Carryover From Prior Year	21,100
<b>NET EXCESS/ (SHORTFALL)</b>	<b>\$ -</b>

**DETAILED FINAL BUDGET**  
**KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2019/2020**  
**OCTOBER 1, 2019 - SEPTEMBER 30, 2020**

	FISCAL YEAR 2017/2018 ACTUAL	FISCAL YEAR 2018/2019 BUDGET	FISCAL YEAR 2019/2020 BUDGET	COMMENTS
<b>REVENUES</b>				
Administrative Assessments	62,978	51,374	51,352	Expenditures Less Interest & Carryover/.94
Maintenance Assessments	86,192	96,830	96,830	Expenditures/.94
Debt Assessments	431,834	431,824	431,824	Bond Payments/.94
Other Revenues	0	0	0	
Interest Income	1,024	780	840	Interest Estimated At \$70 Per Month
<b>TOTAL REVENUES</b>	<b>\$ 582,028</b>	<b>\$ 580,808</b>	<b>\$ 580,846</b>	
<b>EXPENDITURES</b>				
<b>MAINTENANCE EXPENDITURES</b>				
Maintenance/Contingency	0	15,000	15,000	No Change From 2018/2019 Budget
Roadway Improvements/Reserve	108,078	60,000	60,000	No Change From 2018/2019 Budget
Drainage Improvements/Reserve	4,850	12,520	12,520	No Change From 2018/2019 Budget
Engineering/Inspections	7,095	3,500	3,500	No Change From 2018/2019 Budget
<b>TOTAL MAINTENANCE EXPENDITURES</b>	<b>\$ 120,023</b>	<b>\$ 91,020</b>	<b>\$ 91,020</b>	
<b>ADMINISTRATIVE EXPENDITURES</b>				
Supervisor Fees	3,000	6,000	6,000	No Change From 2018/2019 Budget
Payroll Taxes (Employer)	230	480	480	Projected At 8% Of Supervisor Fees
Management	29,424	30,036	30,600	CPI Adjustment
Secretarial	4,200	4,200	4,200	No Change From 2018/2019 Budget
Legal	8,557	8,000	8,000	No Change From 2018/2019 Budget
Assessment Roll	6,000	6,000	6,000	No Change From 2018/2019 Budget
Audit Fees	3,800	3,900	4,000	\$100 Increase From 2018/2019 Budget
Insurance	5,778	6,356	6,356	Insurance Company Estimate
Legal Advertisements	419	450	450	No Change From 2018/2019 Budget
Miscellaneous	535	1,000	1,000	No Change From 2018/2019 Budget
Postage	176	325	300	\$25 Decrease From 2018/2019 Budget
Office Supplies	525	650	650	No Change From 2018/2019 Budget
Dues & Subscriptions	175	175	175	No Change From 2018/2019 Budget
Website Management	1,500	1,500	2,000	\$500 Increase From 2018/2019 Budget
<b>TOTAL ADMINISTRATIVE EXPENDITURES</b>	<b>\$ 64,319</b>	<b>\$ 69,072</b>	<b>\$ 70,211</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 184,342</b>	<b>\$ 160,092</b>	<b>\$ 161,231</b>	
<b>REVENUES LESS EXPENDITURES</b>	<b>\$ 397,686</b>	<b>\$ 420,716</b>	<b>\$ 419,615</b>	
Bond Payments	(407,915)	(405,915)	(405,915)	2020 P & I Payments Less Earned Interest
<b>BALANCE</b>	<b>\$ (10,229)</b>	<b>\$ 14,801</b>	<b>\$ 13,700</b>	
County Appraiser & Tax Collector Fee	(5,595)	(11,600)	(11,600)	Two Percent Of Total Assessment Roll
Discounts For Early Payments	(21,189)	(23,201)	(23,200)	Four Percent Of Total Assessment Roll
<b>EXCESS/ (SHORTFALL)</b>	<b>\$ (37,013)</b>	<b>\$ (20,000)</b>	<b>\$ (21,100)</b>	
Carryover From Prior Year	0	20,000	21,100	Carryover From Prior Year
<b>NET EXCESS/ (SHORTFALL)</b>	<b>\$ (37,013)</b>	<b>\$ -</b>	<b>\$ -</b>	

**DETAILED FINAL DEBT SERVICE BUDGET**  
**KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2019/2020**  
**OCTOBER 1, 2019 - SEPTEMBER 30, 2020**

	FISCAL YEAR 2017/2018	FISCAL YEAR 2018/2019	FISCAL YEAR 2019/2020	
REVENUES	ACTUAL	BUDGET	BUDGET	COMMENTS
Interest Income	0	1,000	1,000	Projected Interest For 2019/2020
NAV Tax Collection	407,915	405,915	405,915	2020 P & I Payments Less Earned Interest
<b>Total Revenues</b>	<b>\$ 407,915</b>	<b>\$ 406,915</b>	<b>\$ 406,915</b>	
<b>EXPENDITURES</b>				
Principal Payments	192,584	210,306	219,257	Principal Payment Due In 2020
Interest Payments	210,035	196,609	187,658	Interest Payments Due In 2020
<b>Total Expenditures</b>	<b>\$ 402,619</b>	<b>\$ 406,915</b>	<b>\$ 406,915</b>	
<b>Excess/Shortfall</b>	<b>\$ 5,296</b>	<b>\$ -</b>	<b>\$ -</b>	

**Series 2007 Refunding Bonds Information**

Original Par Amount =	\$6,161,095	Annual Principal Payments Due =	November 1st
Interest Rate =	4.50%	Annual Interest Payments Due =	May 1st & November 1st
Issue Date =	March 2007		
Maturity Date =	November 2033		

Par Amount As Of 1/1/19 = \$4,369,101

## Kendall Breeze Community Development District Assessment Comparison

Lot Size		Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
		2016/2017	2017/2018	2018/2019	2019/2020
		<u>Assessment*</u>	<u>Assessment*</u>	<u>Assessment*</u>	<u>Projected Assessment*</u>
22	Administrative	\$ 79.95	\$ 79.91	\$ 66.12	\$ 66.10
	Maintenance	\$ 110.93	\$ 110.93	\$ 124.62	\$ 124.62
	<u>Debt</u>	\$ 486.88	\$ 486.88	\$ 486.88	\$ 486.88
	<b>Sub-Total For Lot Size 22</b>	<b>\$ 677.76</b>	<b>\$ 677.72</b>	<b>\$ 677.62</b>	<b>\$ 677.60</b>
30	Administrative	\$ 79.95	\$ 79.91	\$ 66.12	\$ 66.10
	Maintenance	\$ 110.93	\$ 110.93	\$ 124.62	\$ 124.62
	<u>Debt</u>	\$ 550.81	\$ 550.81	\$ 550.81	\$ 550.81
	<b>Sub-Total For Lot Size 30</b>	<b>\$ 741.69</b>	<b>\$ 741.65</b>	<b>\$ 741.55</b>	<b>\$ 741.53</b>
35	Administrative	\$ 79.95	\$ 79.91	\$ 66.12	\$ 66.10
	Maintenance	\$ 110.93	\$ 110.93	\$ 124.62	\$ 124.62
	<u>Debt</u>	\$ 590.77	\$ 590.77	\$ 590.77	\$ 590.77
	<b>Sub-Total For Lot Size 35</b>	<b>\$ 781.65</b>	<b>\$ 781.61</b>	<b>\$ 781.51</b>	<b>\$ 781.49</b>
60	Administrative	\$ 79.95	\$ 79.91	\$ 66.12	\$ 66.10
	Maintenance	\$ 110.93	\$ 110.93	\$ 124.62	\$ 124.62
	<u>Debt</u>	\$ 790.55	\$ 790.55	\$ 790.55	\$ 790.55
	<b>Sub-Total For Lot Size 60</b>	<b>\$ 981.43</b>	<b>\$ 981.39</b>	<b>\$ 981.29</b>	<b>\$ 981.27</b>

\* Assessments Include the Following :

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4% Discount for Early Payments  
1% County Tax Collector Fee  
1% County Property Appraiser Fee

Community Information:

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Twenty Two Foot Lots	478
Thirty Foot Lots	73
Thirty Five Foot Lots	99
<u>Sixty Five Foot Homes</u>	<u>127</u>
Total Units	777

**RESOLUTION NO. 2019-04**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2019/2020 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, it is necessary for the Kendall Breeze Community Development District ("District") to establish a regular meeting schedule for fiscal year 2019/2020; and

**WHEREAS**, the Board of Supervisors of the District has set a regular meeting schedule, location and time for District meetings for fiscal year 2019/2020 which is attached hereto and made a part hereof as Exhibit "A".

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT, MIAMI-DADE COUNTY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are hereby adopted.

**Section 2.** The regular meeting schedule, time and location for meetings for fiscal year 2019/2020 which is attached hereto as Exhibit "A" is hereby adopted and authorized to be published.

**PASSED, ADOPTED and EFFECTIVE** this 30<sup>th</sup> day of May, 2019.

**ATTEST:**

**KENDALL BREEZE  
COMMUNITY DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_  
Chairperson/Vice Chairperson

**KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT  
FISCAL YEAR 2019/2020 REGULAR MEETING SCHEDULE**

**NOTICE IS HEREBY GIVEN** that the Board of Supervisors of the Kendall Breeze Community Development District will hold Regular Meetings in the Conference Room of the Kendall Breeze Community Clubhouse No. 1 located at 12300 SW 125<sup>th</sup> Court, Miami, Florida 33186 at 6:00 p.m. on the following dates:

**October 24, 2019**

**January 23, 2020**

**March 26, 2020**

**May 28, 2020**

**August 27, 2020**

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at 786-347-2711 Ext. 2011 and/or toll free at 1-877-737-4922 at least five (5) days prior to the date of the particular meeting.

From time to time one or two Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that the Supervisors may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place certain as specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 786-347-2711 Ext. 2011 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

**KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT**

**[www.kendallbreezecdd.org](http://www.kendallbreezecdd.org)**

**PUBLISH: MIAMI DAILY BUSINESS REVIEW 00/00/2019**



**KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT  
AUDITOR SELECTION  
EVALUATION CRITERIA**

**1. *Ability of Personnel (10 Points).***

(E.g., geographic locations of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; evaluation of existing work load; proposed staffing levels, etc.)

**2. *Proposer's Experience (10 Points).***

(E.g. past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other Community Development Districts in other contracts; character, integrity, reputation of Proposer, etc.)

**3. *Understanding of Scope of Work (10 Points).***

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

**4. *Ability to Furnish the Required Services (10 Points).***

Present ability to manage this project and the extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required (E.g. the existence of any natural disaster plan for business operations).

**5. *Price (10 Points).***

Points will be awarded based upon the price bid for the rendering of the services and reasonableness of the price to the services.

**KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT  
REQUEST FOR PROPOSALS**

**District Auditing Services for Fiscal Years 2018/2019, 2019/2020 and 2020/2021  
With Two Year Option (2021/2022 and 2022/2023)  
Miami-Dade County, Florida**

**KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT  
AUDITOR SELECTION INSTRUCTIONS TO PROPOSERS**

**SECTION 1. DUE DATE.** Sealed proposals must be received no later than August 14, 2019 at 4:00 p.m., at the offices of District Manager, located at 2501A Burns Road, Palm Beach Gardens, Florida 33410.

**SECTION 2. FAMILIARITY WITH THE LAW.** By submitting a proposal, the Proposer is affirming its familiarity and understanding with all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the work. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.

**SECTION 3. QUALIFICATIONS OF PROPOSER.** The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience and licensing to do the work specified herein. The Proposer shall submit with its proposal satisfactory evidence of experience in similar work and show that it is fully prepared to complete the work to the satisfaction of the District.

**SECTION 4. REJECTION OF PROPOSAL.** Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

**SECTION 5. SUBMISSION OF PROPOSAL.** Submit five (5) copies of the Proposal Documents and one digital copy, and other requested attachments at the time and place indicated herein, which shall be enclosed in an opaque sealed envelope, marked with the title “Auditing Services – Kendall Breeze Community Development District” on the face of it.

**SECTION 6. MODIFICATION AND WITHDRAWAL.** Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where proposals are to be submitted at any time prior to the time and date the proposals are due. After proposals are opened by the District, no proposal may be withdrawn for a period of ninety (90) days.

**SECTION 7. PROPOSAL DOCUMENTS.** The proposal documents shall consist of the notice announcing the request for proposals, these instructions, the Evaluation Criteria Sheet and a proposal with all required documentation pursuant to Section 12 of these instructions (the “Proposal Documents”).

**SECTION 8. PROPOSAL.** In making its proposal, each Proposer represents that it has read and understands the Proposal Documents and that the proposal is made in accordance therewith.

**SECTION 9. BASIS OF AWARD/RIGHT TO REJECT.** The District reserves the right to reject any and all proposals, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

**SECTION 10. CONTRACT AWARD.** Within fourteen (14) days of receipt of the Notice of Award from the District, the Proposer shall enter into and execute a Contract (engagement letter) with the District.

**SECTION 11. LIMITATION OF LIABILITY.** Nothing herein shall be construed as or constitute a waiver of District’s limited waiver of liability contained in section 768.28, Florida Statutes, or any other statute or law.

**SECTION 12. MISCELLANEOUS.** All proposals shall include the following information in addition to any other requirements of the proposal documents.

- A. List position or title of all personnel to perform work on the District audit. Include resumes or each person listed; list years of experience in present position for each party listed and years of related experience.
- B. Describe proposed staffing levels, including resumes with applicable certifications.
- C. Three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person.

**SECTION 13. PROTESTS.** Any protest regarding the Proposal Documents, must be filed in writing, at the offices of the District Manager, within seventy-two (72) hours after receipt of the Request for Proposals and Evaluation Criteria or other contract documents. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to the aforesaid Request for Proposals, Evaluation Criteria, or other contract documents.

**SECTION 14. EVALUATION OF PROPOSALS.** The criteria to be used in the evaluation are presented in the Evaluation Criteria Sheet, contained within the Proposal Documents.

**SECTION 15. REJECTION OF ALL PROPOSALS.** The District reserves the right to reject any and all bids, with or without cause, and to waive technical errors and informalities, as determined to be in the best interests of the District.

Kendall Breeze  
Community Development District

**Financial Report For  
April 2019**

**Kendall Breeze Community Development District**  
**Budget vs. Actual**  
**October 2018 through April 2019**

	<u>Oct '18 - Apr 19</u>	<u>18-19 Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
363.100 · Admin Assessment Income	49,686.36	51,374.00	-1,687.64	96.72%
363.101 · Maint Assessment Income	93,048.70	96,830.00	-3,781.30	96.1%
363.810 · Debt Assessments	415,067.95	431,824.00	-16,756.05	96.12%
363.820 · Debt Assessments-Pd To Trustee	-395,408.65	-405,915.00	10,506.35	97.41%
363.830 · Assessment Fees	-5,364.71	-11,600.00	6,235.29	46.25%
363.831 · Assessment Discounts	-21,041.71	-23,201.00	2,159.29	90.69%
369.399 · Carryover From Prior Year	0.00	20,000.00	-20,000.00	0.0%
369.401 · Interest Income	433.94	780.00	-346.06	55.63%
<b>Total Income</b>	<u>136,421.88</u>	<u>160,092.00</u>	<u>-23,670.12</u>	<u>85.22%</u>
<b>Gross Profit</b>	<u>136,421.88</u>	<u>160,092.00</u>	<u>-23,670.12</u>	<u>85.22%</u>
<b>Expense</b>				
511. · Professional Fees				
511.310 · Engineering	2,092.50	3,500.00	-1,407.50	59.79%
511.315 · Legal Fees	4,255.50	8,000.00	-3,744.50	53.19%
511.320 · Audit Fees	0.00	3,900.00	-3,900.00	0.0%
<b>Total 511. · Professional Fees</b>	<u>6,348.00</u>	<u>15,400.00</u>	<u>-9,052.00</u>	<u>41.22%</u>
511.122 · Payroll tax expense	243.55	480.00	-236.45	50.74%
511.131 · Supervisor Fees	2,200.00	6,000.00	-3,800.00	36.67%
511.305 · Maintenance/Contingency	0.00	15,000.00	-15,000.00	0.0%
511.306 · Roadway Imp/Reserve	8,030.00	60,000.00	-51,970.00	13.38%
511.307 · Drainage Improvements/Reserve	0.00	12,520.00	-12,520.00	0.0%
511.311 · Management Fees	17,521.00	30,036.00	-12,515.00	58.33%
511.312 · Secretarial Fees	2,450.00	4,200.00	-1,750.00	58.33%
511.318 · Assessment/Tax Roll	0.00	6,000.00	-6,000.00	0.0%
511.450 · Insurance	5,000.00	6,356.00	-1,356.00	78.67%
511.480 · Legal Advertisements	101.58	450.00	-348.42	22.57%
511.512 · Miscellaneous	307.91	1,000.00	-692.09	30.79%
511.513 · Postage and Delivery	106.81	325.00	-218.19	32.87%
511.514 · Office Supplies	211.21	650.00	-438.79	32.49%
511.540 · Dues, License & Subscriptions	175.00	175.00	0.00	100.0%
511.750 · Website Management	875.00	1,500.00	-625.00	58.33%
<b>Total Expense</b>	<u>43,570.06</u>	<u>160,092.00</u>	<u>-116,521.94</u>	<u>27.22%</u>
<b>Net Income</b>	<u><b>92,851.82</b></u>	<u><b>0.00</b></u>	<u><b>92,851.82</b></u>	<u><b>100.0%</b></u>

**KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT  
MONTHLY FINANCIAL REPORT  
APRIL 2019**

	Annual Budget 10/1/18 - 9/30/19	Actual Apr-19	Year To Date Actual 10/1/18 - 4/30/19
<b>REVENUES</b>			
Administrative Assessments	51,374	1,718	49,686
Maintenance Assessments	96,830	3,236	93,049
Debt Assessments	431,824	14,436	415,068
Other Revenues	0	0	0
Interest Income	780	0	434
<b>Total Revenues</b>	<b>\$ 580,808</b>	<b>\$ 19,390</b>	<b>\$ 558,237</b>
<b>EXPENDITURES</b>			
<b>Maintenance Expenditures</b>			
Maintenance/Contingency	15,000	0	0
Roadway Improvements/Reserve	60,000	0	8,030
Drainage Improvements/Reserve	12,520	0	0
Engineering/Inspections	3,500	1,993	2,093
<b>Total Maintenance Expenditures</b>	<b>\$ 91,020</b>	<b>\$ 1,993</b>	<b>\$ 10,123</b>
<b>Administrative Expenditures</b>			
Supervisor Fees	6,000	800	2,200
Payroll Taxes (Employer)	480	61	243
Management	30,036	2,503	17,521
Secretarial	4,200	350	2,450
Legal	8,000	0	4,255
Assessment Roll	6,000	0	0
Audit Fees	3,900	0	0
Insurance	6,356	0	5,000
Legal Advertisements	450	0	101
Miscellaneous	1,000	69	308
Postage	325	20	107
Office Supplies	650	56	211
Dues & Subscriptions	175	0	175
Website Management	1,500	125	875
<b>Total Administrative Expenditures</b>	<b>\$ 69,072</b>	<b>\$ 3,984</b>	<b>\$ 33,446</b>
<b>Total Expenditures</b>	<b>\$ 160,092</b>	<b>\$ 5,977</b>	<b>\$ 43,569</b>
<b>Revenues Less Expenditures</b>	<b>\$ 420,716</b>	<b>\$ 13,413</b>	<b>\$ 514,668</b>
Bond Payments	(405,915)	(14,270)	(395,409)
<b>Balance</b>	<b>\$ 14,801</b>	<b>\$ (857)</b>	<b>\$ 119,259</b>
County Appraiser & Tax Collector Fee	(11,600)	(194)	(5,365)
Discounts For Early Payments	(23,201)	(30)	(21,042)
<b>Excess/ (Shortfall)</b>	<b>\$ (20,000)</b>	<b>\$ (1,081)</b>	<b>\$ 92,852</b>
Carryover from Prior Year	20,000	0	0
<b>Net Excess/ (Shortfall)</b>	<b>\$ -</b>	<b>\$ (1,081)</b>	<b>\$ 92,852</b>

Bank Balance As Of 3/31/19	\$ 550,522.81
Funds Received: 4/1/19 - 4/30/19	\$ 19,166.54
Disbursements: 4/1/19 - 4/30/19	\$ 8,975.68
Bank Balance As Of 4/30/19	\$ 560,713.67
Accounts Payable As Of 4/30/19	\$ 28,004.54
Reserve For Roadway Improvements As Of 4/30/19	\$ 165,000.00
Reserve For Drainage Improvements As Of 4/30/19	\$ 67,000.00
Accounts Receivable As Of 4/30/19	\$ -
Available Funds As Of 4/30/19	\$ 300,709.13

**Kendall Breeze Community Development District**  
**Check Register**  
**March 2019 - April 2019**

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>
5419	03/01/2019	Kendall Breeze CDD (Assessment Account)	7,427.75
5420	03/01/2019	Special District Services, Inc.	3,069.30
5421	04/01/2019	Alvarez Engineering, Inc.	100.00
5422	04/01/2019	Billing, Cochran, Lyles, Mauro, & Ramsey	1,387.50
5423	04/01/2019	Kendall Breeze CDD (Assessment Account)	3,563.40
5424	04/01/2019	Special District Services, Inc.	3,011.93
PR 03.28.19	04/01/2019	Payroll Processing	51.65
PR 03.28.19	04/01/2019	Payroll Taxes	122.40
PR 03.28.19	04/01/2019	Supervisor Fees	738.80
<b>TOTAL</b>			<b>19,472.73</b>



**KENDALL BREEZE CDD  
TAX COLLECTIONS  
2018-2019**

#	ID#	PAYMENT FROM	DATE	FOR	Tax Collect Receipts	Interest Received	Commissions Paid	Discount	Net From Tax Collector	Admin Assessment Income (Before Discounts & Fees)	Maint Assessment Income (Before Discounts & Fees)	Debt Assessment Income (Before Discounts & Fees)	Admin Assessment Income (After Discounts & Fees)	Maint Assessment Income (After Discounts & Fees)	Debt Assessment Income (After Discounts & Fees)	Debt Assessment Paid to Trustee
									\$ 580,028	\$ 51,374	\$ 96,830	\$ 431,824	\$ 51,374	\$ 96,830	\$ 431,824	
									\$ 545,227	\$ 48,292	\$ 91,020	\$ 405,915	\$ 48,292	\$ 91,020	\$ 405,915	\$ 405,915
1	632	Miami-Dade Tax Collector	10/19/18	NAV Taxes	\$ 2,777.79		\$ (26.40)	\$ (137.80)	\$ 2,613.59	\$ 246.14	\$ 463.60	\$ 2,068.05	\$ 231.54	\$ 436.20	\$ 1,945.85	\$ 1,945.85
2	402	Miami-Dade Tax Collector	11/20/18	NAV Taxes	\$ 19,270.69		\$ (185.00)	\$ (770.77)	\$ 18,314.92	\$ 1,707.39	\$ 3,216.25	\$ 14,347.05	\$ 1,622.72	\$ 3,056.70	\$ 13,635.50	\$ 13,635.50
3	330	Miami-Dade Tax Collector	11/30/18	NAV Taxes	\$ 108,667.62		\$ (1,043.21)	\$ (4,346.64)	\$ 103,277.77	\$ 9,627.97	\$ 18,136.60	\$ 80,903.05	\$ 9,150.47	\$ 17,237.00	\$ 76,890.30	\$ 76,890.30
4	228	Miami-Dade Tax Collector	12/10/18	NAV Taxes	\$ 338,622.19		\$ (3,250.78)	\$ (13,544.54)	\$ 321,826.87	\$ 30,001.89	\$ 56,516.05	\$ 252,104.25	\$ 28,513.82	\$ 53,712.90	\$ 239,600.15	\$ 239,600.15
5	409	Miami-Dade Tax Collector	12/21/18	NAV Taxes	\$ 38,357.82		\$ (368.78)	\$ (1,479.86)	\$ 36,509.18	\$ 3,398.47	\$ 6,401.95	\$ 28,557.40	\$ 3,234.68	\$ 6,093.40	\$ 27,181.10	\$ 27,181.10
6	313	Miami-Dade Tax Collector	01/14/19	NAV Taxes	\$ 15,233.66		\$ (147.81)	\$ (451.91)	\$ 14,633.94	\$ 1,349.71	\$ 2,542.50	\$ 11,341.45	\$ 1,296.54	\$ 2,442.40	\$ 10,895.00	\$ 10,895.00
7	664	Miami-Dade Tax Collector	01/29/19	Interest		\$ 290.76			\$ 290.76	\$ 290.76			\$ 290.76			\$ -
8	728	Miami-Dade Tax Collector	02/08/19	NAV Taxes	\$ 10,300.39		\$ (100.78)	\$ (222.85)	\$ 9,976.76	\$ 912.64	\$ 1,719.10	\$ 7,668.65	\$ 883.96	\$ 1,665.05	\$ 7,427.75	\$ 7,427.75
9	284	Miami-Dade Tax Collector	03/08/19	NAV Taxes	\$ 4,891.80		\$ (48.35)	\$ (57.19)	\$ 4,786.26	\$ 433.40	\$ 816.45	\$ 3,641.95	\$ 424.01	\$ 798.85	\$ 3,563.40	\$ 3,563.40
10	330	Miami-Dade Tax Collector	04/09/19	NAV Taxes	\$ 19,390.29		\$ (193.60)	\$ (30.15)	\$ 19,166.54	\$ 1,717.99	\$ 3,236.20	\$ 14,436.10	\$ 1,698.14	\$ 3,198.80	\$ 14,269.60	\$ 14,269.60
11									\$ -							\$ -
12									\$ -							\$ -
13									\$ -							\$ -
14									\$ -							\$ -
15									\$ -							\$ -
16									\$ -							\$ -
17									\$ -							\$ -
18									\$ -							\$ -
19									\$ -							\$ -
20									\$ -							\$ -
					\$ 557,512.25	\$ 290.76	\$ (5,364.71)	\$ (21,041.71)	\$ 531,396.59	\$ 49,686.36	\$ 93,048.70	\$ 415,067.95	\$ 47,346.64	\$ 88,641.30	\$ 395,408.65	\$ 395,408.65

Total KB Roll = 580,028.83

Note: \$580,028, \$51,374, \$96,830 and \$431,824 are 2018/2019 Budgeted assessments before discounts and fees.

Note: \$545,227, \$48,292, \$91,020 and \$405,915 are 2018/2019 Budgeted assessments after discounts and fees.

\$ 557,512.25	
\$ 290.76	\$ 531,396.59
\$ (49,686.36)	\$ (47,346.64)
\$ (93,048.70)	\$ (88,641.30)
\$ (415,067.95)	\$ (395,408.65)
\$ -	\$ -