

# KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT

# MIAMI-DADE COUNTY REGULAR BOARD MEETING

AUGUST 25, 2016 6:00 P.M.

> Special District Services, Inc. 8785 SW 165<sup>th</sup> Avenue, Suite 200 Miami, FL 33193

www.kendallbreezecdd.org 786.347.2711 Telephone 877.SDS.4922 Toll Free 561.630.4923 Facsimile

# AGENDA KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT

Kendall Breeze Clubhouse No. 1 12300 S.W. 125<sup>th</sup> Court Miami, Florida 33186 **REGULAR BOARD MEETING** August 25, 2016 6:00 p.m.

A.	Call to Order
В.	Proof of PublicationPage 1
C.	Establish Quorum
D.	Additions or Deletions to Agenda
E.	Comments from the Public for Items Not on the Agenda
F.	Approval of Minutes
	1. May 26, 2016 Regular Board Meeting & Public Hearing MinutesPage 2
G.	Old Business
	1. Discussion Regarding Pending Association Tree Removals & Roadway Pavement Repairs
H.	New Business
	1. Discussion Regarding Speed Hump Request and PetitionPage 7
	2. Review of Drainage Analysis at SW 122 CourtPage 17
	3. Approve Cleaning & CCTV Evaluation of Drainage Line at SW 122 CourtPage 22
	4. Consider Approval of Street Signage Replacement ProposalsPage 24
	5. Accept and Receive Annual Engineer's ReportPage 25
I.	Administrative Matters
	1. Financial UpdatePage 31
J.	Additional Board Member/Staff Comments

K. Adjourn

# MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and Legal Holidays Miami, Miami-Dade County, Florida

#### STATE OF FLORIDA COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared O.V. FERBEYRE, who on oath says that he or she is the VICE PRESIDENT, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2015/2016 REGULAR MEETING SCHEDULE

in the XXXX Court, was published in said newspaper in the issues of

10/09/2015

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida, each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said

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Sworn to and subscribed before me this

09 day of A.D. 2015OMAS MISSIONE (SEAL)

:034747

ST

O.V. FERBEYRE personally known to me

#### KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2015/2016 REGULAR MEETING SCHEDULE

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Kendall Breeze Community Development District will hold Regular Meetings in the Conference Room of the Kendall Breeze Community Clubhouse No.1 located at 12300 SW 125th Court, Miami, Florida 33186 at 6:00 p.m. on the following dates:

> October 22; 2015 January 22, 2016 March 24, 2016 May 26, 2016 June 23, 2016 August 25, 2016 September 22, 2016

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agenda for any of the meetings may be obtained by contacting the District Manager at 786-347-2711 and/or toll free at 1-877-737-4922 at least five (5) days prior to the date of the particular meeting.

From time to time one or two Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that the Supervisors may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place certain as specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 786-347-27.11 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT www.kendallbreezecdd.org

### A. CALL TO ORDER

Mrs. Perez called the May 26, 2016, Regular Board Meeting of the Kendall Breeze Community Development District to order at 6:01 p.m. in the Kendall Breeze Clubhouse No. 1 located at 12300 SW 125<sup>th</sup> Court, Miami, Florida 33186.

# **B. PROOF OF PUBLICATION**

Proof of publication was presented that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on October 9, 2015, as part of the District's Fiscal Year 2015/2016 Regular Meeting Schedule.

#### C. ESTABLISH A QUORUM

It was determined that the attendance of Chairman Brandon Immerman, Vice Chairman Miguel Sanfiel and Supervisors Lourdes Ors (who arrived at 6:20 p.m.) and Juan Carlos Alvarez constituted a quorum and it was in order to proceed with the meeting.

Staff in attendance were: District Manager Gloria Perez of Special District Services, Inc.; and General Counsel Scott Cochran of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also present were Armando Silva of Special District Services, Inc.; and Rita Rad, Kendall Breeze HOA Property Manager.

#### D. ADDITIONS OR DELETIONS TO THE AGENDA.

There were no additions or deletions to the agenda.

# E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

#### F. APPROVAL OF MINUTES 1. March 24, 2016, Regular Board Meeting

The minutes of the March 24, 2016, Regular Board Meeting were presented and the Board was asked if they had any corrections.

There being no corrections, a **MOTION** was made by Supervisor Alvarez, seconded by Vice Chairman Sanfiel and unanimously passed to approve the minutes of the March 24, 2016, Regular Board Meeting, as presented.

# G. PUBLIC HEARING

At approximately 6:04 p.m., Mrs. Perez recessed the Regular Board Meeting and simultaneously called to order the Public Hearing for the purpose of receiving public comments on the fiscal year 2016/2017 final budget and assessments.

# 1. Proof of Publication

Proof of publication was presented that notice of the Public Hearing had been published in the *Miami Daily Business Review* on May 6, 2016, and May 13, 2016, as legally required.

#### 2. Receive Public Comment Regarding Fiscal Year 2016/2017 Final Budget

Mrs. Perez opened the public comment portion of the Public Hearing to receive comments from the public on the fiscal year 2016/2017 final budget and non-ad valorem special assessments.

There being no comments on the fiscal year 2016/2017 budget and assessments, Mrs. Perez closed the public comment portion of the Public Hearing.

At approximately 6:05 p.m., with there being no further final budget and assessment business to conduct, Mrs. Perez adjourned the Public Hearing and simultaneously reconvened the Regular Board Meeting.

#### 3. Consider Resolution No. 2016-02 – Adopting a Fiscal Year 2016/2017 Final Budget

Mrs. Perez presented Resolution No. 2016-02, entitled:

#### **RESOLUTION NO. 2016-02**

#### A RESOLUTION OF THE KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT ADOPTING A FISCAL YEAR 2016/2017 BUDGET.

Mrs. Perez read the title of the resolution into the record and stated that it provides for approving and adopting the fiscal year 2016/2017 final budget and the non-ad valorem special assessment tax roll.

A **MOTION** was made by Vice Chairman Sanfiel, seconded by Chairman Immerman and unanimously passed to adopt Resolution No. 2016-02, approving the Fiscal Year 2016-2017 Final Budget, as presented, setting the fiscal year 2016/2017 final budget and non-ad valorem special assessment tax roll (Assessment Levy).

#### H. OLD BUSINESS

There were no Old Business items to come before the Board.

# I. NEW BUSINESS

### 1. Discussion Regarding HOA Status of Handicap Ramps

Although it was determined and confirmed during the last meeting that the sidewalks and ramps are an Association issue and has nothing to do with the District, Chairman Immerman requested that this matter be placed on the Agenda for further discussion.

As per Rita Rad, in March the Association had Juan Alvarez forward a study. This information was shared with the Counsel representing the Association, whom concluded that since the community is not commercial, but rather residential, that it would not be required for the Association to make modifications bring ramps up to current code because they are not under an obligation to do so.

Chairman Immerman expressed his concerns and explained to Ms. Rad that he is unable to use the ramps with his handicap scooter. Ms. Rad recommended that he attend the next Association meeting and express his concerns before their Board.

# 2. Consider Resolution No. 2016-03 – Adopting a Fiscal Year 2016/2017 Meeting Schedule

Mrs. Perez presented Resolution No. 2016-03, entitled:

### **RESOLUTION NO. 2016-03**

### A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2016/2017 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

Mrs. Perez read the title of the resolution into the record and noted that meetings would remain at the current location of the Kendall Breeze Clubhouse No. 1 located at 12300 SW 125<sup>th</sup> Court, Miami, Florida 33186, with the same start time of 6:00 p.m.

A **MOTION** was made by Supervisor Alvarez, seconded by Vice Chairman Sanfiel and unanimously passed to adopt Resolution No. 2016-03, approving the Regular Meeting Schedule for Fiscal Year 2016-2017, holding meetings at the current location with the start time of 6:00 p.m., and authorizes the advertisement of same, as required by law.

#### 3. Consider Approval of Engineering Rate Increase

At the request of the District's Engineer, Alvarez Engineers, Inc. (Principal Juan Alvarez), presented in the meeting book for the Board's consideration was a letter requesting that the hourly personnel billing rates be amended to current levels. Also presented were the current billing rates in the Engineering Agreement of 2006 as well as the Proposed Schedule "A" outlining the 2016 Hourly Personnel Billing Rates. A discussion ensued after which:

A **MOTION** was made by Vice Chairman Sanfiel, seconded by Supervisor Alvarez and unanimously passed to amend the District Engineer's Hourly Personnel Billing Rates, effective from this date forward.

#### 4. Discussion Regarding Roadway Pavement Repairs, Pending Association Tree Removals

Mrs. Perez announced that the District was awaiting direction from the Association, which is in the process of acquiring permit approvals to be able to remove the Association trees causing damages to the District's pavement. Ms. Rad elaborated that the permit has been applied for and currently at the County for review and approval process. She was advised by DERM that a maximum of six (6) trees can be removed at a time, once approved. Adding that DERM has certain obligations and requirements which are to be presented to the Association Board for consideration at their next meeting. Ms. Rad indicated she would keep the District up to date on this process.

# 5. Discussion Regarding Street Signage

Mrs. Perez advised the Board that a Traffic Signage evaluation was currently being performed by the District. Mrs. Perez asked for the Board to allow the District to gather pricing for the replacement of said signs and indicated that the goal moving forward with the signage replacement is to establish uniformity in the size and style of all street signage.

# J. ADMINISTRATIVE MATTERS. 1. Financial Update

Mrs. Perez presented in the meeting booklets Financial Reports through April 2016, and Assessment Collections. She noted that available funds as of April 30, 2016, were \$259,192.99.

# K. ADDITIONAL BOARD MEMBER/STAFF COMMENTS 1. Reminder to File Required 2015 Form 1 before the July 1, 2016, Deadline

Mrs. Perez reminded the Board to mail in their completed 2015 Form 1, Statement of Financial Interests to the elections' office prior to the July 1, 2016, deadline.

# 2. Reminder of Qualifying Period

Mrs. Perez announced that Seat numbers 1, 2 and 5, were going to be on the November 2016 Ballot and consist of:

CHR	Seat 1	Brandon Immerman	Expires 2016
AS	Seat 2	Lourdes Ors	Expires 2016
AS	Seat 5	Juan C. Alvarez	Expires 2016 (appointed 1/28/2014)

Mrs. Perez indicated that she would be forwarding to the above noted Supervisors a Candidate Qualifying reminder via e-mail and explained that the qualifying period would be advertised, as

required. She also noted that the qualifying period runs from <u>noon on June 20, 2016, through noon</u> <u>on June 24, 2016</u>. District Counsel elaborated on the process.

# L. ADJOURNMENT

There being no further business to come before the Board, a **MOTION** was made by Chairman Immerman to adjourn the Regular Board Meeting at 6:34 p.m. There were no objections.

**ATESTED BY:** 

Secretary/Assistant Secretary

Chairman/Vice-Chair

Kendall Breeze June 20, 2016

Ms Gloria Perez District Manager Special District Services, Inc. The Oaks Center 2501A Burns Road Palm Beach Gardens, FL 33410

Dear Ms Perez:

Our letter of September 16, 2014 addressed to Mr. Neil Kalin, District Manager, has remained unanswered. On the premise that no action has taken place and the traffic on the streets in question is increasing exponentially, we are again appealing the decision made on June 24, 2014.

Since our original petition, more homeowners have expressed concern, particularly at the speed in which drivers are traveling on these roads, as well as, the large number of non-residents cutting through our neighbourhood in order to escape the rush hour traffic.

In closing, we would like to add that the CDD's board position has been an unfair approach to the residents on 121<sup>st</sup> Terrace, particularly when you take into account their proximity to 120<sup>th</sup> Street and the fact that the rest of the roads in Kendall Breeze with less traffic are filled with humps. The undersigned are as eager as the rest of the homeowners to preserve our neighbourhood and vehemently object to the biased position the CDD board has taken on this matter.

We would appreciate your consideration and a response to our request.

Thank you,

(Please refer to the attached page of additional signatures.

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Signature	Signature
Homeowner's Name: LAURA M. P. SIDOR	Homeowner's Name: JUAN TABLO ROMANO
Address: 12289 SW. WITERRACE	Address: 12257 S(1) 121 TERR HAMI, FL. 33186
Man MiAMi, FL. 33186	Rodus
Signature	Signature
Homeowner's Name: MARGARET SIDOR	Homeowner's Name: GLOA ROOKOUTZ
Address: 12257 SWIZITER.	Address: 12241 SW 121 TEKRACE MIAMI, FC 33186
Address: 12257 SWIZITER. HIAMI, FL. 33/86 Suraura	MIAMI, FC 33186
Signature	Signature
Homeowner's Name: Denisse Suare	Z Homeowner's Name: LILIANA MAISOWNAN
Address: 12265 Sev 121 Terrac	C Address: 12273 SW 121 TERRACE
Address: 12265 Sev /21 Tegrad Miami, FL 33186	Minni, FL 33186
Signature	Signature
Homeowner's Name:	Homeowner's Name:
Address:	Address:

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san (EDUARDO LAVENTMAN) Signature SAN Homeowner's Name: JOICGE 5010 Homeowner's Name: 1232 JW 123 Address: 12/03 SW 123 CT Address: Signature Signature Homeowner's Name: Noberto Pomarely Homeowner's Name: Juescing Park Address: 12381 S.W 1215 Tenrace Address: Miani, FL 33186 Signature Signature Homeowner's Name: Brigh Homeowner's Name: Dater Address: Address: 33/86 10mi 1la Signature Signature ( homas Homeowner's Name: CLARA chard Homeowner's Name: IND 135 SW Address: 12(31 2w 123 122464 Address: Kutis Signature Signature Knrtis Klotz Homeowner's Name: Homeowner's Name: Address: 12052 5w 123 CT Address: 33186 FL Mami

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	Homeowner's Name:
Address:	Address:

Kendall Breeze September 10, 2014

Mr. Neil Kalin District Manager Special District Services, Inc. The Oaks Center 2501A Burns Road Palm Beach Gardens, FL 33410

Dear Mr. Kalin:

We reside in a neighbourhood where at the initiative of CDD officials, speed humps were installed and funded with the ad-valorem taxes paid by the homeowners in our community. The undertaking was a welcome improvement since we do believe that humps serve as deterrents to individuals with tendencies to speed.

The street north of us and the one on which we reside, as indicated on the attached diagram, have experienced an increase in traffic since the project was completed. At the onset we thought it was a temporary occurrence, unfortunately, the trend has continued. We believe the reason is that both paths provide access to 120<sup>th</sup> Street, a major thoroughfare, and on the roads in question there are no humps to slow down drivers. We do not know why this area was excluded from the original design; we do know however, that it is used heavily, particularly during rush hour when the traffic is at its worst.

At the CDD meeting held on June 24<sup>th</sup> the request for three additional speed bumps was declined. It was appealed August 26<sup>th</sup> and again denied. The Supervisors stated that they did not like them and that in their opinion, humps do not slow down traffic. These statements are obviously in conflict with their initial recommendation and endorsement of the project.

On the premise that we are in disagreement with the CDD Supervisors' decision, we are raising our petition to your level for consideration. We wish to have the same safety advantages the rest of our neighbours currently enjoy.

Respectfully,

(Please refer to the attached list of signatures)

Charles A. Van Tassel 12134 SW 122 Passage

Richard Arce 12144 SW 122 Passage

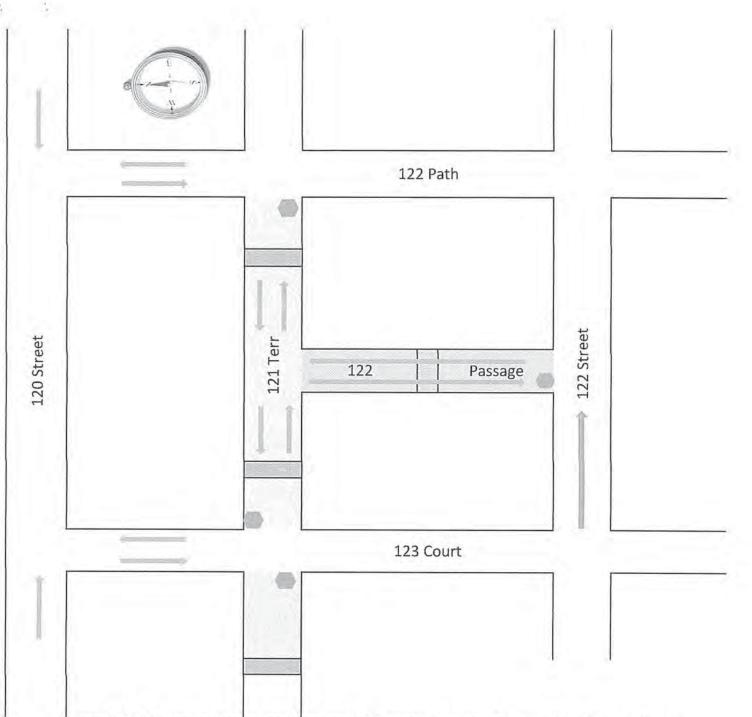
Alexandra Riera 12155 SW 122 Passage

 $\cap$ leresa Van assel

Teresa Van Tassel 12134 SW 122 Passage

3

Deborah Rodriguez 12145 SW 122 Passage



Areas highlighted in blue do not have speed bumps. As a result, many residents and nonresidents are using these roads as exits to 120 Street, to avoid some humps or to circumvent 120 Street altogether.

# SNAPPER CREEK BRANCH APC 3 11000 SW 104TH ST MIAMI, FL 33116-9998

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# Page 1 of 2

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USPS Tracking	1 <sup>TM</sup>			Customer Have question	Service ⊨ ons? We're here to help.	
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September am	19, 2014 , 7:51	Arrived at Unit	PALM BEACH GARDENS, FL 33410
September am	19, 2014 , 12:13	Departed USPS Origin Facility	WEST PALM BEACH, FL 33416
September om	18, 2014 , 1:18	Arrived at USPS Origin Facility	WEST PALM BEACH, FL 33416
September pm	17, 2014 , 10:11	Departed USPS Facility	MIAMI, FL 33152
September pm	17, 2014 , 9:16	Arrived at USPS Origin Facility	MIAMI, FL 33152
September	17, 2014 , 12:26	Acceptance (SSK)	MIAMI, FL 33116

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# KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT

C/O Special District Services, Inc. 8785 SW 165<sup>th</sup> Avenue, Suite 200 Miami, FL 33193

June 27, 2016

Dear Resident/Homeowner,

I am writing to you in response to correspondence, a map and petition directed to the Kendall Breeze Community Development District ("District") dated June 20, 2016, regarding a request for the installation of speed humps in an area within the District, specifically located in the vicinity of SW 121<sup>st</sup> Terrace and 120<sup>th</sup> Street.

Said request will be placed on the upcoming Agenda for the Board's consideration during the next regularly scheduled District meeting, set for <u>August</u> <u>25, 2016, at 6:00 P.M.</u> District meetings are held at the Kendall Breeze Clubhouse No. 1, located at 12300 SW 125<sup>th</sup> Court, Miami, Florida 33186. Please note that all District meetings are public meetings and thus, everyone is welcome to attend.

For clarification purposes, this request was originally addressed during the August 26, 2014, District meeting in which the Board elected not take any further action. Those meeting minutes read as follows:

Teresa Tassel, a resident of the District, presented a graph specifying two areas consisting of 121st Terrace and 122nd Passage within the Kendall Breeze community where she is requesting that the Board approve the installation of additional speed humps to assist with speeding cars driving through.

The issue was discussed in detail and Ms. Tassel was able to plead her case before the Board. Upon conclusion of this discussion, consensus of the Board was "Not" to approve the installation of additional speed humps.

Please feel free to contact me directly, should you have any questions or concerns regarding the District in which I may be of assistance. You may reach me at telephone number 786-347-2711 Ext. 2011 or by e-mail at <u>gperez@sdsinc.org</u>

Sincerely,

Gloria Perez District Manager

# Alvarez Engineers, Inc.

10305 NW 41 Street Suite 103 Doral, Florida 33178 Tel. (305) 640-1345 E-Mail: Juan.Alvarez@AlvarezEng.com

August 10, 2016

Ms. Gloria Perez District Manager Kendall Breeze Community Development District 2501 A Burns Road Palm Beach Gardens, FL 33410

#### Subject: Reported Drainage Issue at 12153 SW 122 Court.

Dear Ms. Perez:

In accordance with our proposal to the District approved on August 3, 2016, we have performed the following actions to identify the causes of the reported drainage issue and to propose a plan of action to correct the problem:

- Searched files and gathered construction plans and data regarding the specific rain event that occurred on the date of the reported issue.
- Visited the site.
- Evaluated the information gathered at the site and performed an analysis.
- Prepared this letter-report with a recommended plan of action.

#### I. <u>Definition of the Drainage Issue:</u>

The resident of 12153 SW 122 Court has reported flooding on 122 Court. The resident provided the pictures shown below taken during the storm event that occurred on the evening of August 2, 2016. The resident reports that similar flooding events have occurred in the past.





Picture 1

Picture 2



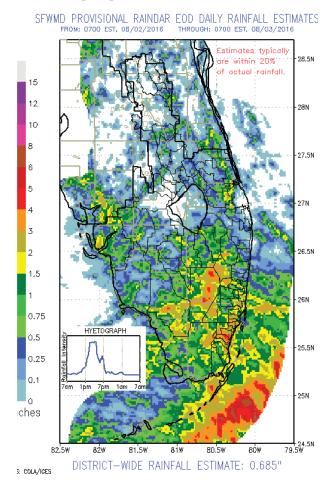
An enlargement of Picture 1 provided by the resident shows the flood covering almost half of the rim of the wheel of a car, which indicates that, at the time the pictures were taken, the depth of flood was approximately 12 inches, as measured from the inverted crown of the road at the inlet located in front of house number 12153 (Refer to Picture 3).

The resident states that the flood almost reached the entrance of the houses.

Picture 3

#### II. Office Research, Field Observations and Analysis:

a. **Rainfall Precipitation**: The South Florida Water Management District ("SFWMD") indicated that, in the 24 hours between 7:00 AM of August 2 and 7:00 AM of August 3, about four to five inches of precipitation fell in parts of Miami-Dade County, and that most of the precipitation fell between 12 noon and 8:00 PM (Refer to the Daily Rainfall Estimates Map



shown to the left). The precipitation data suggests that this was a 24 hour rain event that statistically occurs approximately every four years. The resident states that similar flooding occurs with more frequency, which suggests that there may be an issue of drainage infrastructure blockage or capacity.

- Construction **Plans:** Paving b. and Drainage construction plans approved by Miami-Dade County Public Works in 2002 were obtained. The plans show a self-contained inlet and exfiltration trench system in front of house number 12153. The inlet is located in the inverted crown of the road and has a grate elevation of 7.6 Ft. Exfiltration trenches 30 Ft long with baffles connect to the north and south sides of the inlet. The plans indicate that the minimum finished floor elevation of the houses is 9.0 Ft. No exfiltration capacity of the soils was found in the records.
- c. Field Visit: On August 4 a field visit was

conducted to visually inspect the inlet and baffles and to observe the general area. The inlet and baffles are in good condition. There were between 3 and 6 inches of sediments accumulated in the 2 Ft sump of the inlet, which did not represent an impediment to flow. A speed bump has been constructed adjacent to the inlet and does not represent an impediment to surface flow. Floated debris accumulated by the storm was observed in front of the houses and indicated the extent of the flood.





Picture 4. Inlet and Speed Bump.



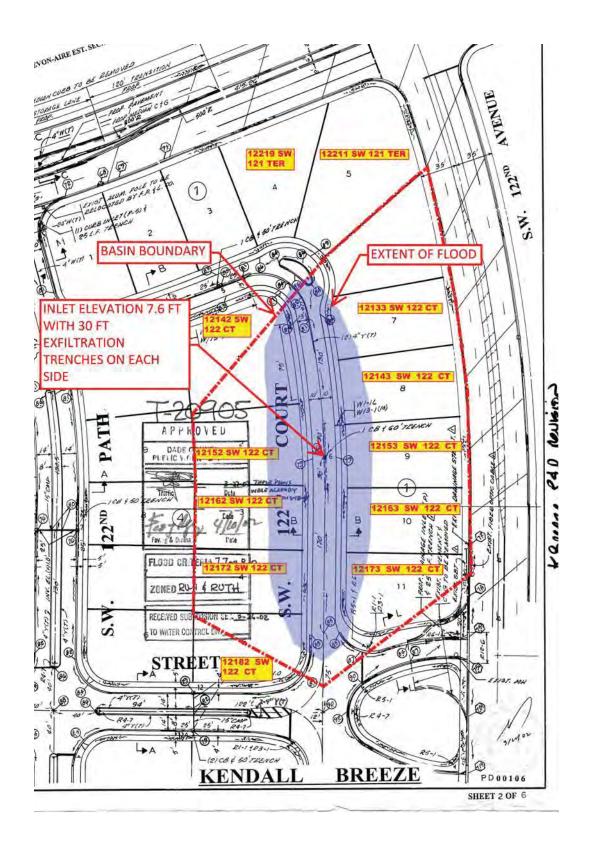
Picture 6. Floated debris in front of 12153

Picture 5. Baffles in good condition.



Picture7. Debris in front of 12143

d. **Analysis:** A map showing the estimated extent of the flood was prepared by interpreting the pictures provided by the resident, the construction plans and information gathered during the site visit (see map below). Our analysis shows that the flood reached an elevation of 8.6 Ft, equivalent to 12 inches above the inlet. Such depth of flood made the road impassable to certain sizes of vehicles. If the finish floor elevation of the adjacent residences is at elevation 9.0 Ft, then the flood reached a level just 0.4 Ft (4.8 inches) below the floor of the houses, which is not considered acceptable for a rain event like this. The analysis indicates to us that, barring the existence of a physical impediment or blockage that prevents the storm water from entering the exfiltration trenches, the drainage system capacity at NW 122 Court is insufficient, and that an increase of exfiltration trench capacity is necessary.



#### III. <u>Recommended Plan of Action and Preliminary Costs:</u>

It is recommended that the following plan of action be followed in a progressive manner as described below:

- 1. Hire a maintenance company to clean and video the two 30 Ft (60 Ft total) perforated pipe in the exfiltration trenches. This is to ensure there are no physical obstructions blocking the flow of stormwater into the trenches. The estimated cost for this item should be approximately \$500.
- 2. If the video reveals that nothing is obstructing the flow, then it can be assumed that the capacity of the exfiltration trenches is insufficient. The amount of additional exfiltration trenches needed must be determined by an Engineer using the results of two soil exfiltration tests taken one about 100 Ft to the north and another about 100 Ft to the south of the inlet. The cost of the tests should be approximately \$1,500.
- 3. Reconstruct the exfiltration trenches. For the purpose of estimating a cost, we have assumed that 200 Linear Feet of exfiltration trenches will be needed, and that the reconstruction should cost approximately \$40,000. The actual length of exfiltration trenches required cannot be known without the exfiltration tests results.
- 4. Hire a Professional Engineer to design, prepare plans, and permit the reconstruction project. The cost should be negotiated with the engineer.

Please do not hesitate to contact me at 305-640-1345 or at <u>Juan.Alvarez@Alvarezeng.com</u> if you have any questions or would like to discuss the report further.

Best regards, Alvarez/Engineers, Inc.

Juan R. Alvarez, PE President

**Two Thousand Ninety Seven Dollars and Two Cents** 

All material is guaranteed to be specified. All work to be completed in a work - manlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become and extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our 1 0 . 1 1.1

C.

**Authorized Signature** 

Ram-Tech Construction, Inc. is not liable nor responsible for any hazardous, toxic, or contaminated waste existing on-site. Ram-Tech Construction, Inc. to be supplied with horizontal/vertical control points, and CAD files for survey and as-built work. Ram-Tech Construction, Inc. includes processing permit documentation. Permit fees, Density & Proctor Fees, Water & Sewer Impact Fees, & any Lab Testing Not Included.

Price does not include any adjustment to rim elevations and/or any scope aside from what is mentioned above.

We propose hereby to furnish material and labor to complete work in accordance with above specifications, for the sum of:

**INCLUDES** Labor, Equipment, Material, Sales Tax, and Overhead/Profit for the specified work above. (1) Mobilization. Additional mobilization are assessed at time of occurrence but are not less than \$2,500.00

Price is based on a four hour minimum.

RTC assumes work should take about 4 hrs, but that will depend on the debris which is to be removed Scope of work is to clean & televise (2) 30' sections of exfiltration trench. If scope of work exceeds 4 hrs, additional cost will be \$524.26 per hour.

15802 SW 200th Street Miami, FL 33187 P: 305-259-7853

RAM-TECH CONSTRUCTION	F: 305-259-7856			
<b>PROJECT INFORMATION</b>	BID PREPARED BY	Frady Bayona		
Kendall Breeze Flooding				
Gloria Perez / 786-347-2711	DATE	8/18/2016		
DRAINAGE UTILITY WORK	\$2,097	7.03		
Cleaning & Televising of Drainage System	4	hr		

NOTES

**Project Total** 

# **EXCLUSIONS**

2.50%

\$2,097.03

Bond cost for the base project total above is excluded but can be calculated at the following rate for a 1 year period:

\$2,097.03

control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Proposal is valid for 30 Days

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature\_\_\_\_\_

Date of Acceptance:\_\_\_\_\_

Title\_\_\_\_\_

# CONSIDER APPROVAL OF STREET SIGNAGE REPLACEMENT PROPOSALS

# TO BE DISTRIBUTED UNDER SEPARATE COVER

#### FL Certificate of Authorization No. 7538 10305 NW 41 Street Suite 103 Doral, Florida 33178 Tel. (305) 640-1345 Fax (305) 640-1346 E-Mail: Juan.Alvarez@AlvarezEng.com

# Alvarez Engineers, Inc.

June 27, 2016

Ms. Gloria Perez District Manager Kendall Breeze Community Development District Special District Services, Inc. The Oaks Center 2501A Burns Road Palm Beach Gardens, FL 33410

#### Re: Year 2016 Kendall Breeze CDD Report

Dear Ms. Perez:

The intent of this report is fourfold: 1) To inform as to the status of ownership of the infrastructure that was financed or constructed by the District; 2) To describe the state, working order and condition of the infrastructure still owned by the District; 3) To give recommendations as to the funds estimated necessary for the proper maintenance, repair and operation of the District's infrastructure and; 4) To review the insurance carried by the District and amounts set aside for the purpose of paying their premiums.

The District is located in Section 13, Township 55S, Range 39E, in Miami-Dade County. It is bounded by SW 122 Avenue on the east, theoretical SW 126 Court Avenue on the west, theoretical SW 126 Street on the south and SW 120 Street on the north. See Exhibit 1for a graphical representation.

#### 1. Infrastructure Ownership

#### 1.1. <u>Roads</u>

All streets in the District are constructed within an ingress and egress tract which has been reserved by plat for such use and for the installation of public utilities. The plats recorded as "Kendall Breeze" on Plat Book 159, Page 17 on August 16, 2002 and "Kendall Breeze South" on Plat Book 160, Page 67 on September 22, 2003 state that such tracts will be owned and maintained by a Homeowners Association. Public records indicate that the ingress and egress tracts are owned by the Kendall Breeze Homeowners Association, Inc. under Folio Numbers 30-5913-026-4470 and 30-5913-027-3330. The Kendall Breeze Community Development District Engineer's Report of June 28, 2002 states that road improvements within the District are to be maintained by the District. For this purpose, Kendall Breeze Homeowners Association, Inc. and Century Homebuilders, LLC granted easements over the roads to the District. Such easements were recorded in Book No. 22961, Page 3323 and Book No. 22961, Page 2476 and correspond to the northern portion of the project (Folio Number 30-5913-027-3330) by Century Homebuilders, LLC

to the District was recorded on December 30, 2005 in Official Record Book 24105, page 2015 and Official Record Book 24105, page 2048. These easements were augmented by a five foot width along all the perimeters, for the maintenance to include signs; the additional easements were recorded in ORB 25512, pages 2545 and 2547, on April 6, 2007.

The offsite roadways improvements within SW 120 Street and SW 122 Avenue were dedicated to Miami-Dade County by plat recorded on Plat Book 159, Page 17.

1.2. Stormwater Management System

The system for the project consists of inlets, manholes, storm pipes and exfiltration trenches that serve to drain the streets and adjacent land. The system is located under the roads described above and is maintained by the District. The easements described above encompass both the northern and southern portions of the stormwater management system.

1.3. Water Distribution System

The system was conveyed to Miami-Dade County for ownership and maintenance on November 24, 2003, under Agreement ID Nos. 17607, 17791 and 18263.

1.4. Sanitary Sewer System

The system was conveyed to Miami-Dade County (WASD) for ownership and maintenance on November 24, 2003, under Agreement ID Nos. 17607, 17791 and 18263.

# 2. State, Working Order and Condition of the Infrastructure Currently Owned or Maintained by the District.

Alvarez Engineers, Inc. conducted a field inspection to determine the current state, working order and condition of the infrastructure owned by the District.

#### 2.1. <u>Roads</u>

All the pavement, markings and sidewalk within the District are generally in good working order and condition as shown in the pictures below.



2 Alvarez Engineers, Inc. FL Certificate of Authorization No. 7538 10305 NW 41 Street, Suite 103, Doral, Florida 33178 Telephone (305) 640-1345 Fax (305) 640-1346 E-Mail: <u>Juan.Alvarez@AlvarezEng.com</u>

#### 2.2. Stormwater Management System

The drainage system is in good working order and condition. Cleaning operations were completed in March of 2016.

#### 2.3. Water Distribution System

The system is generally in good working order and condition. Miami-Dade County should be notified for repairs needed by calling either of the following numbers: 305-274-9272 (Emergencies) or 305-665-7477 (Customer Service).



#### 2.4. Sanitary Sewer System

The system is in good working order and condition. Any future issues may be reported to the County at either of the following numbers: 305-274-9272 (Emergencies) or 305-665-7477 (Customer Service).



#### 3. Estimated Maintenance Costs for District Owned Infrastructure

The District currently has an agreement with the Homeowners Association for the HOA to maintain the District's infrastructure.

3.1. General

*i.* The CDD final 2016-2017 Fiscal Year budget has the following amounts for maintenance expenditures:

\$15,000

1. Maintenance/Contingency:

3 Alvarez Engineers, Inc. FL Certificate of Authorization No. 7538 10305 NW 41 Street, Suite 103, Doral, Florida 33178 Telephone (305) 640-1345 Fax (305) 640-1346 E-Mail: <u>Juan.Alvarez@AlvarezEng.com</u>

2.	Roadway Improvements/Reserve:	\$50,000
3.	Drainage Improvements/Reserve:	\$12,520
4.	Engineering/Inspections:	<u>\$ 3,500</u>
5.	Total:	\$81,020

Alvarez Engineers finds the District's final maintenance budget for Fiscal Year 2016/2017 adequate and sufficient.

The maintenance costs provided below for District roads and stormwater management systems are recommendations which, at the discretion of the Board of Supervisors, can be adopted in either the District budget or in the Homeowners Association budget.

#### 3.2. Roads

Funds will be needed to mill and resurface the roadway pavement in about 15 years. The District Board of Supervisors may decide how to provide for these funds, whether by an annual assessment or at some time in the future. The present costs for milling 1" of asphalt is \$3.00/SY and for placing 1" of asphalt is \$6.50/SY. Therefore, the present costs for milling and resurfacing the roads is estimated to be as follows:

Milling 1":	88,600 SY x \$3.00/SY = \$265,800
Resurfacing 1":	88,600 SY x \$6.50/SY = <u>\$575,900</u>
Total	\$841,700

3.3. Stormwater Management System

The District has budgeted funds as shown above.

3.4. Water Distribution System

No maintenance costs were estimated since the system is maintained by Miami-Dade County. The County should repair the damage guard post of the fire hydrants.

3.5. Sanitary Sewer System

No maintenance cost was estimated since the system is maintained by Miami-Dade County and is also in good working order and condition.

#### 4. Insurance

Alvarez Engineers has reviewed the District's general liability, employment practices liability officials liability insurance policy provided by Florida Insurance Alliance under Agreement No. 100115041, for the period between October 1, 2015 and October 1, 2016. The District has budgeted sufficient funds to cover the \$5,665 insurance premium.

#### 5. Description of Public Facilities the District is Building, Improving or Expanding

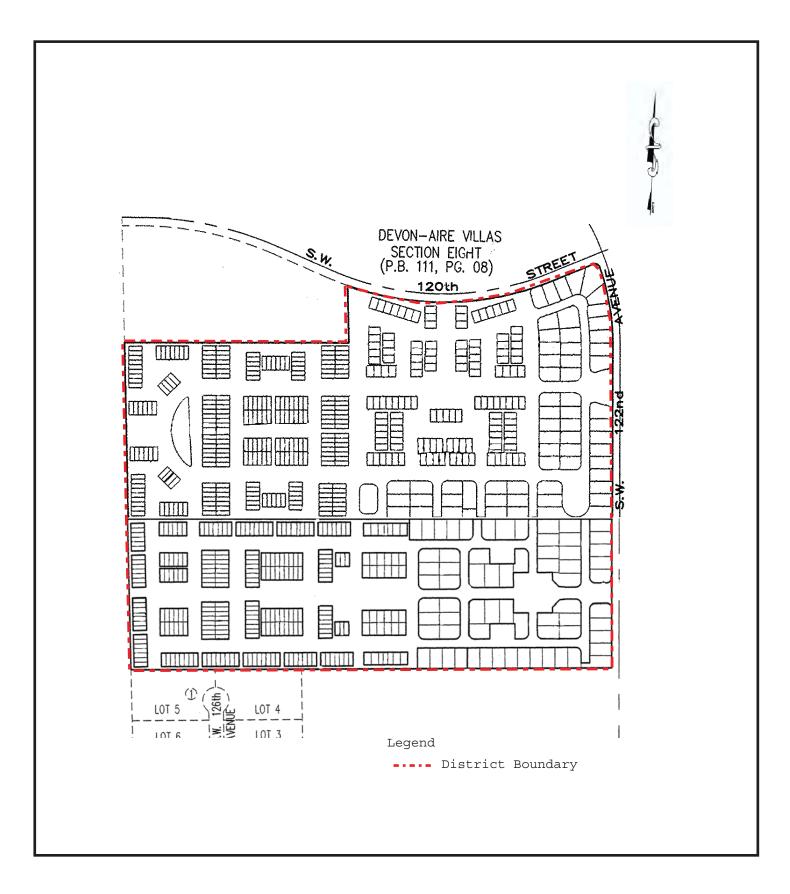
The District is not currently considering constructing, improving or expanding Public Infrastructure beyond maintenance activities to repair roads due to tree root damage.

This report was prepared to the best of my knowledge and belief and is based on field observations conducted by Alvarez Engineers personnel, the District Engineer's Report and public documents available.

If you have any questions please do not hesitate to contact me at 305-640-1345 or at Juan.Alvarez@Alvarezeng.com

Sincerely, Alvarez Engineers, Inc.

Juan R. Alvarez, PE District Engineer Florida Engineer License No. 38522 Date / June 27, 2016



# **ALVAREZ ENGINEERS, INC**

Kendall Breeze C.D.D EXHIBIT 1 – District Boundary

# Kendall Breeze Community Development District Budget vs. Actual October 2015 through July 2016

	Oct '15 - Jul 16	Budget	\$ Over Budget	% of Budget
Income				
363.100 · Admin Assessment Income	62,822.05	62,135.00	687.05	101.11%
363.101 · Maint Assessment Income	86,192.90	86,192.00	0.90	100.0%
363.810 · Debt Assessments	431,824.55	431,824.00	0.55	100.0%
363.820 · Debt Assessments-Pd To Trustee	-407,915.00	-405,915.00	-2,000.00	100.49%
363.830 · Assessment Fees	-5,600.69	-11,603.00	6,002.31	48.27%
363.831 · Assessment Discounts	-20,728.82	-23,206.00	2,477.18	89.33%
369.399 · Carryover From Prior Year	0.00	7,500.00	-7,500.00	0.0%
369.401 · Interest Income	480.68	480.00	0.68	100.14%
Total Income	147,075.67	147,407.00	-331.33	99.78%
Gross Profit	147,075.67	147,407.00	-331.33	99.78%
Expense				
511. · Professional Fees				
511.310 · Engineering	425.00	3,500.00	-3,075.00	12.14%
511.315 · Legal Fees	5,948.30	7,000.00	-1,051.70	84.98%
511.320 · Audit Fees	3,600.00	3,500.00	100.00	102.86%
Total 511. · Professional Fees	9,973.30	14,000.00	-4,026.70	71.24%
511.122 · Payroll tax expense	260.10	480.00	-219.90	54.19%
511.131 · Supervisor Fees	3,400.00	6,000.00	-2,600.00	56.67%
511.305 · Maintenance/Contingency	500.00	15,000.00	-14,500.00	3.33%
511.306 · Roadway Imp/Reserve	19,320.00	62,520.00	-43,200.00	30.9%
511.311 · Management Fees	23,860.00	28,632.00	-4,772.00	83.33%
511.312 · Secretarial Fees	3,500.00	4,200.00	-700.00	83.33%
511.318 · Assessment/Tax Roll	0.00	6,000.00	-6,000.00	0.0%
511.450 · Insurance	5,665.00	6,400.00	-735.00	88.52%
511.480 · Legal Advertisements	428.78	400.00	28.78	107.2%
511.512 · Miscellaneous	407.08	1,100.00	-692.92	37.01%
511.513 · Postage and Delivery	114.88	375.00	-260.12	30.64%
511.514 · Office Supplies	470.05	625.00	-154.95	75.21%
511.540 · Dues, License & Subscriptions	175.00	175.00	0.00	100.0%
511.750 · Website Management	1,250.00	1,500.00	-250.00	83.33%
Total Expense	69,324.19	147,407.00	-78,082.81	47.03%
Net Income	77,751.48	0.00	77,751.48	100.0%

#### KENDALL BREEZE COMMUNITY DEVELOPMENT DISTRICT MONTHLY FINANCIAL REPORT JULY 2016

REVENUES	Annual Budget 10/1/15 - 9/30/16		Actual Jul-16	Year To Date Actual 10/1/15 - 7/31/16
Administrative Assessments	62,1	35	0	62,822
Maintenance Assessments	86,1		0	86,193
Debt Assessments	431,8		0	431,825
Other Revenues		0	0	
Interest Income		180	11	481
				101
Total Revenues	\$ 580,6	31 \$	11	\$ 581,320
EXPENDITURES				
Maintenance Expenditures				
Maintenance/Contingency	15,0	000	0	500
Roadway Improvements/Reserve	62,5	520	0	19,320
Engineering/Inspections	3,5	500	0	425
Total Maintenance Expenditures	\$ 81,0	20 \$	-	\$ 20,245
Administrative Expenditures				
Supervisor Fees		000	0	3,400
Payroll Taxes - Employer	4	80	0	260
Management	28,6	632	2,386	23,860
Secretarial	4,2	200	350	3,500
Legal	7,0	000	0	5,948
Assessment Roll	6,0		0	0
Audit Fees	3,5	500	0	3,600
Insurance	6,4		0	5,665
Legal Advertisements		100	0	429
Miscellaneous		00	0	407
Postage		375	10	115
Office Supplies		525	14	470
Dues & Subscriptions		75	0	175
Website Management	1,5	500	125	1,250
Total Administrative Expenditures	\$ 66,3	87 \$	2,885	\$ 49,079
Total Expenditures	\$ 147,4	07 \$	2,885	\$ 69,324
Revenues Less Expenditures	\$ 433,2	24 \$	(2,874)	\$ 511,996
Bond Payments	(405,9	15)	0	(407,915)
Balance	\$ 27,3	09 \$	(2,874)	\$ 104,081
County Appraiser & Tax Collector Fee	(11,6	03)	0	(5,601)
Discounts For Early Payments	(23,2)		0	(20,729)
Excess/ (Shortfall)	\$ (7,5)	00) \$	(2,874)	\$ 77,751
Carryover from Prior Year	7,5	500	0	0
Net Excess/ (Shortfall)	\$	- \$	(2,874)	\$ 77,751

Bank Balance As Of 6/30/15	\$ 480,365.56
Funds Received: 7/1/16 - 7/31/16	\$ 10.81
Disbursements: 7/1/16 - 7/31/16	\$ 6,988.10
Bank Balance As Of 7/31/16	\$ 473,388.27
Accounts Payable As Of 7/31/16	\$ 6,092.70
Reserve Funds As Of 7/31/16	\$ 210,000.00
Accounts Receivable As Of 7/31/16	\$ -
Available Funds As Of 7/31/16	\$ 257,295.57

#### KENDALL BREEZE CDD TAX COLLECTIONS 2015-2016

#	ID#	PAYMENT FROM	DATE	FOR		ax Collect Receipts		nterest eceived	Commissions Paid		Discount		Net From Tax Collector \$ 580.151		Admin Assessment Income (Before Discounts & Fees) \$ 62,135		Maint Assessment Income (Before Discounts & Fees) \$ 86.192	Fees)		Admin Assessment Income (After Discounts & Fees) \$ 62.135		Maint Assessment Income (After Discounts & Fees) \$ 86,192		Debt Assessment Income (After Discounts & Fees) \$ 431.824		Debt Assessment Paid to Trustee	
													ф Ф	545,342		07	. ,	1		58,407	•	81,020		431,824	¢	405,915	
1	42	Miami-Dade Tax Collector	11/20/15	NAV Taxes	¢	20.807.97			\$	(199.42)	¢	(867.01)	¢ D	19,741.54	\$ 2,276.	_	. ,	\$ 15,374.30	ф Ф	2,161.49		2,998.35		14,581.70	ф Ф	14,581.70	
2		Miami-Dade Tax Collector		NAV Taxes	ф ¢	108,528.15			э \$	(1,041.94)	ф Ф	(4,334.40)	ф Ф	103,151.81	\$ 11,775.3			\$ 80,418.70	φ ¢	11.192.21	ф Ф	2,998.35		76,434.65	ф Ф	76,434.65	
		Miami-Dade Tax Collector		NAV Taxes/Interest	\$	198.44	\$	20.84	\$	(1,041.34)	Ψ	(4,004.40)	\$	217.09		08		\$ 147.70	\$	41.69	φ \$	29.20	\$	146.20	\$	146.20	
_	-	Miami-Dade Tax Collector		NAV Taxes	\$	321.243.11	Ψ	20.04	\$	(3,083.92)	\$	(12,849.85)	\$	305,309.34	\$ 34,067.2			\$ 239,919.71	\$	32.377.39			\$ 2	28,019.65	\$ 2	228.019.65	
		Miami-Dade Tax Collector		NAV Taxes	\$	44.048.63			\$	(423.34)	\$	(1.715.89)	\$	41,909.40	\$ 4.718.	_		\$ 32,785.53	\$	4.490.85	\$	6.226.70		31.191.85	*	31,191,85	
6	423	Miami-Dade Tax Collector	12/28/15	NAV Taxes	\$	4,976.33			\$	(48.11)	\$	(164.57)	\$	4,763.65	\$ 579.	60	\$ 804.00	\$ 3,592.73	\$	554.55	\$	769.70	\$	3,439.40	\$	3,439.40	
7	524	Miami-Dade Tax Collector	01/08/16	NAV Taxes	\$	13,560.79			\$	(131.54)	\$	(406.77)	\$	13,022.48	\$ 1,376.	19 3	\$ 1,908.95	\$ 10,275.65	\$	1,321.58	\$	1,833.20	\$	9,867.70	\$	9,867.70	
8	933	Miami-Dade Tax Collector	02/04/16	Interest			\$	25.59					\$	25.59	\$ 25.	59			\$	25.59					\$	-	
9	251	Miami-Dade Tax Collector		NAV Taxes	\$	9,308.74			\$	(91.05)	\$	(202.87)	\$	9,014.82	\$ 1,069.4	46 3	\$ 1,483.78	\$ 6,755.50	\$	1,035.67	\$	1,436.95	\$	6,542.20	\$	6,542.20	
		Miami-Dade Tax Collector		NAV Taxes	\$	13,675.10			\$	(135.20)		(156.01)	\$	13,383.89	\$ 1,539.				\$	1,507.19		2,090.65	\$	9,786.05	\$	9,786.05	
	_	Miami-Dade Tax Collector		NAV Taxes	\$	22,880.63			\$	(228.55)	\$	(26.41)	\$	22,625.67	\$ 2,389.	_		\$ 17,177.10	\$	169.93	\$	235.70	\$	1,180.65	\$	1,180.65	
12	269	Miami-Dade Tax Collector		NAV Taxes	\$	1,607.35			\$	(16.03)	\$	(5.04)	\$	1,586.28	\$ 172.		\$ 238.85	\$ 1,196.35	\$	2,362.97	\$	3,277.05	\$	16,985.65	\$	16,985.65	
_	3	Miami-Dade Tax Collector	04/29/16				\$	5.29					\$	5.29	\$ 5.				\$	5.29					\$	-	
	_			NAV Taxes/Interest	\$	5,455.69	\$	-	\$	(55.18)			\$	5,464.62		_				617.67		768.75	\$	4,078.20	\$	4,078.20	
_		Miami-Dade Tax Collector		NAV Taxes/Interest	\$	3,885.66	\$		\$	(39.97)			\$	3,956.45	\$ 531.			\$ 2,881.79	\$	525.97	\$	577.51	\$	2,852.97	\$	2,852.97	
	-	Miami-Dade Tax Collector		NAV Taxes/Interest (TC)	\$	9,976.56	\$	448.95	\$	(104.25)			\$	10,321.26	\$ 1,619.3	_	\$ 1,625.17	\$ 7,181.10	\$	5,904.18	\$	1,608.95	\$	2,808.13	\$	2,808.13	
	_	Miami-Dade Tax Collector	07/28/16	Interest			\$	10.81					\$	10.81	\$ 10.	81			\$	10.81							
18													\$	-													
19													\$	-													
20													\$	-		_											
21													\$	-		_											
					\$	580,153.15	\$	686.35	\$	(5,600.69)	\$ (2	20,728.82)	\$	554,509.99	\$ 62,822.0	05	\$ 86,192.90	\$ 431,824.55	\$	64,305.03	\$	82,289.96	\$ 40	7,915.00	\$ 40	07,915.00	

Note: \$580,151, \$62,135, \$86,192 and \$431,824 are 2015/2016 Budgeted assessments before discounts and fees. Note: \$545,342, \$58,407, \$81,020 and \$405,915 are 2015/2016 Budgeted assessments after discounts and fees.

\$ 580,153.15	
\$ 686.35	\$ 554,509.99
\$ (62,822.05)	\$ (64,305.03)
\$ (86,192.90)	\$ (82,289.96)
\$ (431,824.55)	\$ (407,915.00)
\$ -	\$ -